



MINUTES

**BRYAN BUILDING AND STANDARDS COMMISSION
WORKSHOP MEETING
MONDAY, JUNE 17, 2013 – 12:00 P.M.
BASEMENT TRAINING ROOM, BRYAN MUNICIPAL BUILDING
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

On the 17th day of June, 2013 the Building and Standards Commission of the City of Bryan, Texas convened in the Basement Training Room of the Bryan Municipal Building, 300 S. Texas Avenue at 12:00 pm.

BSC Members Present:

Mr. Daryl Massey
Mr. Victor Drozd
Mr. Rick Ravey
Ms. Cheryl Free
Mr. Charles Munday
Ms. Judy Winn
Mr. Rick Ravey

Staff Members Present:

Mr. Martin Zimmermann, Planning Administrator
Mr. Greg Cox, Chief Building Official
Mr. Jonathan Koury, Assistant City Attorney

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription.*

1. CALL TO ORDER.

Chairperson Massey called the meeting to order at 12:08pm

2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).

- A. The next regular meeting is scheduled for 6p.m. on Monday, June 24, 2013 in Council Chambers, Bryan Municipal Office Building, 300 S. Texas Avenue.**

Mr. Martin Zimmermann, Planning Administrator, reminded Commissioners of the upcoming regular meeting.

3. STAFF PRESENTATION AND DISCUSSION REGARDING THE DUTIES AND FUNCTIONS OF THE BUILDING AND STANDARDS COMMISSION AND COMMISSION MEETING PROCEDURES (Questions may be directed to staff, no action will be taken).

Mr. Zimmermann, Mr. Greg Cox, Chief Building Official, Mr. Jonathan Koury, Assistant City Attorney, and the Commission discussed duties and functions of the Building and Standards Commission and Commission meeting procedures.

4. ADJOURN.

Chairperson Massey adjourned the meeting at 12:54pm.

These minutes were reviewed and approved by the City of Bryan Building and Standards Commission on the **22nd** day of **July, 2013**.

Daryl Massey, Chairperson
Building and Standards Commission
City of Bryan, Texas

Greg Cox, Chief Building Official and
Secretary to the Building and Standards
Commission